

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

December 4th, 2023

Meeting was called to order at 7:00 pm by Mayor Cansler.

Roll call: Mayor Cansler, Councilmen Burroughs, Conrad and McDonald were present. City employees present were Horras, and Librarian Greiner. Public present, Karen Sypherd, Janie Westendorf, and Casey Jarmes from Sigourney New-Review.

A motion was made by Councilman Conrad to amend the current agenda to remove Resolution 2023-95 and move the subject to the end of new business to discuss. A 2nd made by Burroughs and McDonald was in favor. Greiner & Bender were absent.

Consent Agenda: Motion was made to approve Consent Agena by Burroughs, including Agenda, previous meeting minutes from October 16th Council Meeting - Budget review and payment of Bills. McDonald 2nd the motion, Conrad was in favor. Greiner & Bender were absent.

Bills Paid November 7th thru November 20th, 2023

Checks

ALL AMERICAN PEST CONTROL	35.00
ALLIANT ENERGY	5,560.14
ALYCIA HORRAS	51.09
CASH	1,000.00
CENGAGE LEARNING	683.63
CENTER POINT LARGE PRINT	77.45
COX SANITATION & RECYCLING INC	4,724.70
DANIEL HUBER	49,203.94
EFTPS	3,591.72
FIRST NATIONAL BANK OF OMAHA	
FIRST NATIONAL BANK OF OMAHA	726.94
GFC LEASING-WI	100.91
H&M FARM & HOME SUPPLY	131.40
HESLINGA, DIXON & HITE	275.00
Iowa League of Cities	220.00
INFOMAX OFFICE SYSTEMS	151.51
IPERS	2,527.66
Keokuk County Abstract	275.00
Keokuk County Recorder	103.20
Keokuk Couty Treasurer	25.00
MUNICIPAL SUPPLY INC	5,348.58
OLLINGER ELECTRIC	195.00
QUILL	250.11
SINCLAIR - NAPA	52.76
US POSTAL SERVICE	195.00
WINDSTREAM	146.38
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	75,652.12

Payroll:

11/29/2023	Cheryl L Altenhofen	18.94
11/29/2023	Ashley R Greiner	37.86
11/29/2023	Tonia Greiner	1,097.21
11/29/2023	Micah Harmsen	1,672.51
11/29/2023	Kevin L Slaubaugh	1,751.22
11/29/2023	Alycia A Horras	1,423.57

Public Forum: Janie Westendorf shared how wonderful it was to see so many people in town enjoying all the activities over the weekend with our Christmas in Keota event. There were many positive comments and appreciation for each member that was responsible for putting the event in motion.

Department Reports:

Public Works –There was a water mani break on black Friday. Thanks to Kevin and Tremmel for getting it fixed in a timely matter. Big thanks to Trent Greiner for the help in setting the tree in the green pace. It was a little challenging this time to say the least. We did have an issue at the water plant over Thanksgiving weekend as well. We originally thought we were going to have to pull the well pump. We found out that we had a fuse box burn up in the water plant and caused the well to quit working. Atwood’s electric and Gingerich Well got us going on Monday pm. We did have to switch over to rural water on Saturday afternoon and that held pressure until we could switch it back to the water plant on Tuesday. Blaine was in town and we were able to get all winterization done of the pool house and restrooms. We went ahead and pulled in all the chairs, benches and furniture into the pool house after winterization was completed. We have been busy doing maintenance and yearly care on all snow equipment so everything works as it should. Micah did make a couple calls regarding getting the basement ceiling of City Hall, sealed. He is waiting to hear back on when they can come take a look at it. Keving is off this week.

Library – Greiner shared that there was a great turn out for the Christmas in Keota-Library activities. Wednesday for early out, Keokuk County Extension will be here with a program for the kiddos. The quilting ladies have completed 6 lap quilts and took additional material home to continue working on these. There was an excellent turnout for coffee Monday morning!

Museum – Sypherd reported that there was an excellent turn out Saturday for the Museum and BIG thanks to Brett and Darron for all the work that they did to get the Museum ready to go and decorated for the event.

Clerk – Horras attended the Advance Budget Workshop on the 21st. City Hall was closed for most of Thanksgiving week. The business window display contest went well and we had 7 entries. There has been an exceptional amount of positive feedback from these contests and we have added \$130.00 to our Parks account from entry fees! Christmas in Keota went really well Saturday. Horras asked for sponsorships and donations to help support the various activities and there was a total of \$1400.00 donated for the day’s events. This was exactly enough to support all items that were being held in the evening. The carriage rides were extremely well received and it sounds like we had a total of 22 rides made through Keota with both teams and approximately 225 people total that participated in this activity. With

the growing relationship with Washington County services, we are seeing more and more of our activities and posts being shared by Main Street Washington and Washington Economic Development and vice versa, so that both communities can share and enjoy in each other's events. The closing on the property at 509 S Green St, happened on Friday and the city now owns that property. We did secure a fully signed purchase agreement for the parcel located at 506 S Fulton Street as well last week and are now in the process of acquiring that property as well. With Horras being more traditional for the holidays, we were able to donate most of the purple Christmas ornaments to the Elementary School in order for them to update their décor and have a spirit tree! The kiddos were very excited about this and grateful for the donation from the city.

Resolutions and Ordinances:

RESOLUTION 2023-93 Approval of Tax Abatement for Aller - Motion to approve by Burroughs, 2nd by McDonald, Conrad in favor and Greiner & Bender were absent.

RESOLUTION 2023-94 Approval of purchase of eye wash station for Water Plant – Motion to approve by Conrad, 2nd by McDonald, Burroughs in favor and Greiner & Bender were absent.

RESOLUTION 2023-96 Approval of Public Notice for Bid Items from 509 S Green St. – Motion to approve with the addition of a sentence from our Ordinance, added to the bid for the trailer, made by Burroughs, 2nd by Conrad, McDonald in favor, and Greiner & Bender were absent.

New Business:

Discussion/Possible Action – Horras read a letter from the KCCEF, with the request to appoint and share with the board a representative and alternate from Keota to be added to the board. Mayor Cansler appointed Councilman McDonald to the board and Councilman Greiner as his alternate. Motion was made for approval from the council, by Burroughs, 2nd by Conrad, all in favor, with Greiner & Bender absent.

Discussion/Possible Action – Approval of City employee timesheets/benefit time for November. Motion to approve by Burroughs, 2nd by Conrad, all were in favor, with Greiner & Bender absent.

Discussion/Possible Action – Approval of Comp Time payout. Motion was made to make a payout to Clerk Horras for comp time, by Burroughs, 2nd by McDonald, and all were in favor with Greiner & Bender absent.

Discussion/Possible Action – Commercial robot vacuum for the pool needing to be put out for bid, due to the amount of the purchase. A motion was made to make a public notice for bid acceptance, by Burroughs, 2nd by Conrad, and all were in favor, with Greiner & Bender absent.

Mayor Comments: Mayor Cansler thanked that were involved in the Christmas in Keota events and asked that the Clerk send out a reminder to the council and mayor about events in the community.

Adjournment: Motion made to adjourn meeting by Burroughs, 2nd by McDonald, and all in favor, with Greiner & Bender absent. Time 7:38pm.

Next regular meeting, December 18th, 2023 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Clerk Alycia A Horras